

# HARRISON HEADLINES

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## WHEN WILL I BE ABLE TO PURCHASE MY

### PARKING PASS?



On move-in day there will be a station available for the purchase of parking passes. Parking passes cost \$80 per quarter. Towing will be suspended for move-in day BUT at all other times ALL CARS IN THE PARKING LOT WILL REQUIRE A PASS, NO EXCEPTIONS! See the front desk to pick up a temporary pass.

## WHO DO I MAKE OUT MY CHECKS TO?

Please make all checks out to **HARRISON APARTMENTS.** We also accept money orders, & debit cards but NO CASH OR CREDIT CARDS ARE ACCEPTED AT ANY TIME for rent.

Your Apartment # is \_\_\_\_\_ Monthly Rental Amount \$ \_\_\_\_\_

## WHAT DAY MAY I MOVE INTO MY APARTMENT THIS FALL?

Unless otherwise stated in your lease, this year's move-in day is Sunday, September 19, 2010.

Move in Hours are as follows:  
9:00 am—6:00 pm



Please read the section below CAREFULLY. It outlines the requirements for moving in.

## WHAT DOES HARRISON APARTMENTS REQUIRE FROM ME IN ORDER TO MOVE IN?

On move-in day you will be required to check in with a representative from Harrison Apartments. The following items will need to be turned in by you before we can issue any keys:

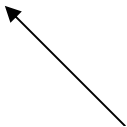
1. All leases must be cosigned, notarized, and turned in to the leasing staff.
2. We must have an application on file from you.
3. Your **FIRST AND LAST installments** of rent **MUST** be paid in full before we can give you ANY keys If you or your cosigner is from out of state **FIRST AND LAST TWO installments** of rent are due upon move in. If you do not have a cosigner, Harrison Apartments requires you to pay the entire contract amount as well.
4. If you are on a **JOINT lease**, all roommate's leases and paper work **MUST** be turned in before

any keys can be given out. **ALSO, THE FULL FIRST AND LAST INSTALLMENTS OF RENT MUST BE PAID BEFORE ANYONE GETS KEYS.** We apologize for any inconvenience this might cause, but there are **NO** exceptions to this rule.

5. If you are on a **JOINT LEASE**, you must pay the rent in **ONE CHECK** each month. Separate checks will be accepted only for the first and last installments that are due upon move-in.
6. Regardless of when you paid your first and last rent installments, your second rent installment is due **OCTOBER 1, 2010.** As stated in your lease, rent is **NOT** pro-rated, instead, the yearly (or 10-month) contract amount is divided into equal installments so you are not paying a different amount each month.

HARRISON APARTMENTS  
 LEASING OFFICE  
 222 W. LANE AVENUE  
 COLUMBUS, OH 43201  
 (614) 294-5551 PHONE  
 (614) 294-2512 FAX

LOOK INSIDE FOR IMPORTANT  
 INFORMATION ABOUT YOUR  
 FALL HOUSING!



CALL US BETWEEN 10AM-6PM  
 WEEKDAYS WITH ANY QUESTIONS!  
 OR, FEEL FREE TO EMAIL US AT  
 INFO@HARRISONAPARTMENTS.COM

WHAT ITEMS OF FURNITURE COME WITH MY NEW APARTMENT?

The following items will be provided by Harrison Apartments for you:

LIVING ROOM

1. Couch or love seat
2. Cushioned chair
3. Coffee table
4. End table
5. Dining table with Chairs



KITCHEN

1. Microwave

EACH BEDROOM

1. Extra-long twin bed
2. Desk
3. Desk chair

MISCELANEOUS

1. Blinds on all windows

PLEASE NOTE THE FOLLOWING ABOUT MOVE-IN DAY.....

We advise you to bring a handcart or dolly on move-in day to make your move go smoothly.



We advise you to take items out to the dumpsters located behind the building on move-in day to keep the trash chute from filling up.

Move-in days can be very busy and the elevators can become congested so please use stairwells when possible.

Please DO NOT dispose of boxes in the trash chute because it WILL disable the entire chute.

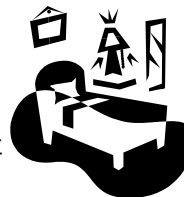
Please be aware that there are trash chutes located on every floor.

Thank you for your consideration!

ITEMS NOT INCLUDED THAT YOU MIGHT CONSIDER BRINGING FOR YOUR APARTMENT...

- Cleaning Supplies
- Waste Cans & Liners
- Kitchen Utensils
- Dishes
- Pots & Pans
- Paper Items
- Coffee Maker, Toaster
- Bath and Kitchen towels
- Rugs for kitchen, bath, and common areas
- Storage boxes
- TV's
- TV Stand
- Bedding
- Computers and other electronic items
- Dresser
- Alarm clock
- Hangers
- Shower Caddies
- Lamps for the bedrooms

-If you lived in the dorms, please bring the bed encasements you were required to purchase by the university if you kept them.



A NOTE ABOUT UTILITIES...

Remember that your Gas, Electric, Water and Basic Cable are included in your rent.

Telephone and internet services are not provided by Harrison Apartments but can be obtained by contacting:

Time Warner (614) 481-5050  
 Or SBC 1-800-660-1000

\*All Apartments are cable and internet ready.

