

# Harrison Apartments

222 W. Lane Ave.  
Columbus, OH 43201  
(614) 294-5551

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Thank you for renting with us for the 2012/2013 school year! We look forward to welcoming you to the Harrison Apartments community. To make sure everything goes smoothly during your move-in, we wanted to remind you of a few things:

The amount of money you will need to move-in is listed in the attached Harrison Headlines that shows what apartment you were assigned. **This amount must be paid before keys to your apartment will be issued! No exceptions!**

If you are moving in before your other roommates, and plan on splitting the rent, you must get their rent ahead of time and bring it with you. You will not be issued a key until the entire amount of rent is received.

If you are choosing to pay rent by debit card, it must be issued by a United States based bank (examples: Chase, Huntington, PNC, etc.). You must also check with your bank prior to moving in that they will allow you to run a debit card transaction that is for the amount due. Most debit cards will be declined for transactions over \$1000 US Dollars by default, and you must check with your bank to see if they will allow you to use it for an amount larger than this. Our debit/credit card machine also does not accept debit cards with PIN numbers that are longer or shorter than four digits. If your debit card is declined, you must have a backup payment method ready. This can be a check issued from a United States bank (no international checks will be accepted) or a money order. **No cash will be accepted!**

Normal office hours are Monday through Friday from 10 am to 6 pm. Should you need to move-in after normal business hours or on the weekend, you must inform the office at least 48 hours prior to your arrival with the expected time you will arrive. You can inform us by e-mail or phone, whichever you prefer.

See you soon!

Harrison Apartments Staff