

HARRISON HEADLINES

Your Apartment # is _____ Total Monthly Rent _____

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WHEN WILL I BE ABLE TO PURCHASE MY PARKING PASS?



On move-in day there will be a station available for the purchase of parking passes. Check your lease for the allotted number of parking passes for your apartment. **Vehicle Registration will be required when purchasing semester passes.**

Parking passes cost \$180/semester, \$140 for the summer.

We **only** accept checks (Made out to HARRISON APARTMENTS) or cash for parking. You cannot pay for a parking pass using the online resident portal.

Towing will be suspended for move-in day BUT at all other times ALL CARS IN THE PARKING LOT WILL REQUIRE A PASS, NO EXCEPTIONS! See the front desk to purchase a temporary pass.

WHAT DAY MAY I MOVE INTO MY APARTMENT THIS FALL?

Unless otherwise stated in your lease, this year's move-in day is Sunday, August 19th, 2018

Move in Hours are as follows:
9:00 am—6:00 pm



No move-ins will be allowed earlier than 9 AM (**No exceptions**). If you need to move-in after 6 PM, please call ahead to let us know.

WHAT DOES HARRISON APARTMENTS REQUIRE FROM ME IN ORDER TO MOVE IN?

On move-in day you will be required to check in with a representative from Harrison Apartments. The following items will need to be turned in by you before we can issue any keys:

1. All leases must be cosigned, notarized, and turned in to the leasing staff.
2. We must have an application on file from you.
3. **Your FIRST AND LAST installments of rent MUST be paid in full before we can give you ANY keys.**
4. **If you are on a JOINT lease, ALL Lessee's completed paper work MUST be turned in before any keys can be given out. ALSO, THE PROPER INSTALLMENTS OF RENT MUST BE PAID IN FULL BEFORE ANYONE GETS KEYS.** We apologize for any inconvenience this might cause, but there are **NO**

exceptions to this rule.

5. Rent is to be paid through the online resident portal. Residents will be receiving an activation e-mail to activate their accounts. Any rent payment received through the office and not made through the online portal system will carry a \$50 additional charge. This fee will be assessed each time a rent payment is made by any form of payment in the office, or by mail.
6. Regardless of when you paid your first and last rent installments, your second rent installment is due September 1, 2018. As stated in your lease, rent is NOT pro-rated, instead, the yearly contract amount is divided into equal installments so you are not paying a different amount each month. Please refer to the enclosed Lease Payment Breakdown for more details.

HARRISON APARTMENTS
LEASING OFFICE
222 W. LANE AVENUE
COLUMBUS, OH 43201
(614) 294-5551 PHONE
(614) 294-2512 FAX

CALL US BETWEEN 10AM-6PM
WEEKDAYS WITH ANY QUESTIONS!
OR, FEEL FREE TO EMAIL US AT
INFO@HARRISONAPARTMENTS.COM



MAKE SURE TO ADD HARRISONAPARTMENTS.COM TO YOUR E-MAIL'S SAFE SENDERS LIST!

THROUGHOUT THE YEAR, WE WILL BE SENDING OUT UPDATES AND NOTIFICATIONS VIA E-MAIL TO KEEP ALL OF OUR RESIDENTS AWARE OF WHAT'S GOING ON AT THE HARRISON!

WHAT ITEMS OF FURNITURE COME WITH MY NEW APARTMENT?

The following items will be provided by Harrison Apartments for you:

*Apt. furniture may vary

LIVING ROOM

1. Couch or love seat
2. Living room chairs
3. Coffee table or End table
4. Dining table with chairs
5. TV Stand



KITCHEN

1. Microwave

EACH BEDROOM

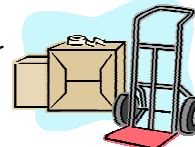
1. XL twin bed (std. size rooms)
2. Full beds (large rms.)
3. Mattress Encasement/Pad on beds
4. Desk
5. Desk chair

MISCELLANEOUS

1. Shades on all windows
2. Shower Curtain Liner

PLEASE NOTE THE FOLLOWING ABOUT MOVE-IN DAY.....

We advise you to bring a handcart or dolly on move-in day to make your move go smoothly.



We advise you to take items out to the dumpsters located behind the building on

move-in day to keep the trash chute from filling up.

Move-in days can be very busy and the elevators can become congested so please use stairwells when possible.

Please DO NOT dispose of boxes in the trash chute because it WILL disable the entire chute.

Please be aware that there are trash chutes located on every floor.

Thank you for your consideration!

ITEMS NOT INCLUDED THAT YOU SHOULD CONSIDER BRINGING FOR YOUR APARTMENT...

- | | |
|--------------------------|---|
| -Cleaning Supplies | -Bedding |
| -Waste Cans & Liners | -Computers and other electronic items |
| -Kitchen Utensils | -Fan/Space Heater |
| -Dishes | -Dresser |
| -Pots & Pans/Cookware | -Alarm clock |
| -Paper Items | -Hangers |
| -Coffee Maker, Toaster | -Storage Boxes |
| -Bath and Kitchen towels | -Lamps for the bedrooms |
| -Plunger | -Rugs for kitchen, bath, and common areas |
| -Shower Caddies | -Broom & Dustpan/Vacuum |
| -TV's | |
| -TV Stand (for bdrm.) | |

Transfers.....

If you currently live in Harrison Apartments and are moving into another apartment in the building, please call us to make sure you are on our transfer list.

Fans/Space Heaters

Harrison highly recommends bringing your own fans and space heaters for the in between seasons when our boiler/chiller system is operating in neutral as everyone's comfort level is different. Please make sure space heaters have an automatic shut off for safety reasons and always plug them directly into an outlet or surge protector and place on a flat surface.

A NOTE ABOUT UTILITIES...

Remember that your Gas, Electric, Water, Cable, and Internet are included in your rent.

If you would like to order additional cable services, have billing questions, or have service related concerns, you can call:

Spectrum 1-833-697-7328

