

HARRISON HEADLINES

Your Apartment # is _____ Total Monthly Rent _____

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WHEN WILL I BE ABLE TO PURCHASE MY PARKING PASS?



On move-in day there will be a station available for the purchase of parking passes. Check your lease for the allotted number of parking passes for your apartment. Parking passes cost \$180/semester, \$140 for the summer. We only accept check or cash for parking in a separate check from rent. **Vehicle Registration will be required when purchasing semester passes.** Towing will be suspended for move-in day BUT at all other times ALL CARS IN THE PARKING LOT WILL REQUIRE A PASS, NO EXCEPTIONS! See the front desk to purchase a temporary pass.

RENT CHECKS:

Please make all checks out to **HARRISON APARTMENTS**. We also accept money orders, & debit cards but NO CASH OR CREDIT CARDS ARE ACCEPTED AT ANY TIME for rent.

WHAT DAY MAY I MOVE INTO MY APARTMENT THIS FALL?

Unless otherwise stated in your lease, this year's move-in day is Sunday, August 21st, 2016

Move in Hours are as follows:
9:00 am—6:00 pm



Please read the section below CAREFULLY. It outlines the requirements for moving in.

WHAT DOES HARRISON APARTMENTS REQUIRE FROM ME IN ORDER TO MOVE IN?

On move-in day you will be required to check in with a representative from Harrison Apartments. The following items will need to be turned in by you before we can issue any keys:

1. All leases must be cosigned, notarized, and turned in to the leasing staff.
2. We must have an application on file from you.
3. Your **FIRST AND LAST installments** of rent **MUST** be paid in full before we can give you ANY keys. If you or your cosigner is from out of state **FIRST AND LAST TWO installments** of rent are due upon move in. If you do not have a cosigner, Harrison Apartments required you to pay the last 3 installments of rent by April 15, 2016.
4. **If you are on a JOINT lease, ALL Lessee's completed paper work**

MUST be turned in before any keys can be given out. ALSO, THE PROPER INSTALLMENTS OF RENT MUST BE PAID IN FULL BEFORE ANYONE GETS KEYS. We apologize for any inconvenience this might cause, but there are **NO** exceptions to this rule.

5. If you are on a JOINT LEASE, you must pay the rent in ONE CHECK each month. Separate checks will be accepted only for the first and last installments that are due upon move-in. Debit card payments all made at the same time will also be accepted.
6. Regardless of when you paid your first and last rent installments, your second rent installment is due September 1, 2016. As stated in your lease, rent is NOT pro-rated, instead, the yearly contract amount is divided into equal installments so you are not paying a different amount each month.

**HARRISON APARTMENTS
LEASING OFFICE
222 W. LANE AVENUE
COLUMBUS, OH 43201
(614) 294-5551 PHONE
(614) 294-2512 FAX**

**LOOK INSIDE FOR
IMPORTANT INFORMATION
ABOUT YOUR FALL HOUSING!**

**CALL US BETWEEN 10AM-6PM
WEEKDAYS WITH ANY QUESTIONS!
OR, FEEL FREE TO EMAIL US AT
INFO@HARRISONAPARTMENTS.COM**

**WHAT ITEMS OF FURNITURE COME
WITH MY NEW APARTMENT?**

The following items will be provided by Harrison Apartments for you:

*Apt. furniture may vary

LIVING ROOM

1. Couch or love seat
2. Living room chairs
3. Coffee table
or End table
4. Dining table with
chairs
5. TV
Stand



KITCHEN

1. Microwave

EACH BEDROOM

1. XL twin bed (std. size rooms)
2. Full beds (large rms.)
3. Mattress Encase-
ment/Pad on beds
4. Desk
5. Desk chair

MISCELLANEOUS

1. Shades on all win-
dows
2. Shower Curtain Liner

**PLEASE NOTE THE FOLLOWING
ABOUT MOVE-IN DAY.....**

We advise you to bring a handcart or dolly on move-in day to make your move go smoothly.



Move-in days can be very busy and the elevators can become congested so please use stairwells when possible.

Please be aware that there are trash chutes located on every floor.

We advise you to take items out to the dumpsters located behind the building on move-in day to keep the trash chute from filling up.

Please DO NOT dispose of boxes in the trash chute because it WILL disable the entire chute.

Thank you for your consideration!

**ITEMS NOT INCLUDED THAT YOU
SHOULD CONSIDER BRINGING FOR
YOUR APARTMENT...**

- | | |
|--------------------------|---|
| -Cleaning Supplies | -Bedding |
| -Waste Cans & Liners | -Computers and other electronic items |
| -Kitchen Utensils | -Fan |
| -Dishes | -Dresser |
| -Pots & Pans | -Alarm clock |
| -Paper Items | -Hangers |
| -Coffee Maker, Toaster | -Storage Boxes |
| -Bath and Kitchen towels | -Lamps for the bedrooms |
| -Plunger | -Rugs for kitchen, bath, and common areas |
| -Shower Caddies | -Broom/Vacuum |
| -TV's | |
| -TV Stand (for bdrm.) | |

Transfers.....

If you currently live in Harrison Apartments and are moving into another apartment in the building, please call us to make sure you are on our transfer list.



**A NOTE ABOUT
UTILITIES...**

Remember that your Gas, Electric, Water and Basic Cable are included in your rent.

Internet services is not provided by Harrison Apartments but can be obtained by contacting:

Time Warner (614) 481-5050



*All Apartments are cable and internet ready.